# Emergency Plan

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| Stepping Stones (SW) LtdHudson WayTauntonTA2 6UP |
| **The aim of this emergency plan is to describe how I will respond to an emergency to save lives and minimise the risk of injury.**  |
| **The objectives of the emergency plan are:** * To describe the setting layout in detail.
* To identify key personnel and critical contact details.
* To identify possible hazards and identify strategies for managing the response.
* To identify possible triggers for the implementation of the plan.
* To identify a planned audit and review process.
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| **Plan Activation** **The plan will be activated under the following circumstances.**  | Examples: fire, flood, local bomb threat, bogus visitor, intruder, sudden illness of child. This is not an exhaustive list. |
| **Number of assistants employed**  |  **9** | **URN** **Number**  | **EY393742**  |
| **Are names, addresses, and telephone numbers, including emergency contact details for all children current and up to date?**  | **Yes**  | **Contact details last updated:**  | 11/2023 AS CHANGES  |
| **List addresses / contact details of local and national contacts**  | Ofsted 0300 123 1231Insurance Company:Ecclesiastical Policy number 02/PIP/01264420800 3081334 (Coversure) |

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| **State the location of the following, it may be useful to attach a site plan to this plan:**  |
|  **Water cut off valve:**  | Hatch in bathroom wall by nappy changer |
|  **Gas mains valve:**  | Outside by meter |
|  **Electric meter:**  | Cupboard in office |
| **Telephone point:**  | Office |
| **Mains water cut off value**  | By foot path, along hedgerow at the bottom of grass area  |
| **What are the pre-planned arrangements for the following:** Remember that Ofsted will need to be informed of any changes to the premises that affect the space available to children or the quality of the care available to them:  |
|  **Evacuation routes**  | Front door and fire door |
|  **Assembly points**  |  School grass area by bin store |
|  **Loss of water supply**  |  Follow contingency plan |
| **Loss of electric supply**  |  Follow contingency plan |
| **Loss of gas supply**  |  Follow contingency plan |
| **Loss of telephone/internet**  |  Use mobiles |
| **Intruder/Bogus caller**  |  Follow contingency plan |
| **Bomb threat or act of terrorism in local area**  |  Follow contingency plan |
| **Death or serious injury of a child** |  Follow contingency plan |
| **Viral Epidemic / notifiable diseases**  |  Follow contingency plan |
| **What are the pre-planned arrangements for the following Severe Weather events:**  |
|  **Flooding:**  | NOT IN A FLOOD PLAN |
| **Snow:**  | Do you have enough supplies of salt: Yes List the site pathways and areas requiring salting: Front path |
| **Off-site visits information**  | Full risk assessment done. Contact details of all children and emergency plan. Follow outing and events procedure.  |
| **Identify below any other potential emergencies or specific hazards which pose a particular risk to your setting and plan how you will deal with the incident.**  |
| **Emergency Hazard**  | **Emergency Plan**  |
| **Staff shortage****Eg illness/snow etc** | Follow contingency plan |
| **Date**  |  **17/11/23** | **Review date:**  | 01/10/24 |
| **Signed**  |  **Lauren Wilkinson** |